Dear Coppin State Faculty, Staff and Students:

Thank you for your interest in the 2020-2021 University Judicial Board. Serving on the Judicial Board is an excellent way for students to get involved on campus! While serving on the board, you will learn more about the campus disciplinary system, the student code of conduct, and the process for hearing cases of alleged violations. This forum is an excellent way to build your communication skills and stay abreast of campus concerns. Additionally, you will be afforded the opportunity to participate in self-governance in the purest form.

The Judicial Board has three primary purposes:

• To hear disciplinary cases referred by the Office of Student Conduct & Community Standards

• To uphold the Student Code of Conduct when hearing cases and afford our students’ due process

• To effectively adjudicate cases and recommend appropriate sanctions when warranted

To apply to be a member of the UJB, you must submit a completed application packet to the Coordinator of Student Conduct & Community Standards by 5:00pm on September 21, 2020. The application includes the application form and a case study analysis. Failure to submit any portion of the application packet will void your application.

Interviews will be conducted October 6-8th. Please sign up for an interview time when you turn in your application packet! The interview signup sheet will be available in Office of Student Conduct & Community Standards in the J. Milliard Tawes Center, Lower Level. Mandatory training is tentatively scheduled for October 15, 2020 from 10:00 a.m.-4:30 p.m. Please mark your calendar now.

Should you have questions about the application process or interviews, please contact my office at 410-951-3929 or via email at communitystandards@coppin.edu. I look forward to talking with you soon about becoming a member of the Judicial Board!

Sincerely,

Byron Jefferson

Byron Jefferson

Coordinator, Office of Student Conduct

Coppin State University

***2020-2021 University Judicial Board Application***

**Requirements for applicants:**

• Must be a matriculating student or Staff/Faculty at Coppin State University

• A minimum cumulative GPA of 2.5 (on a 4.0 scale), which must be maintained throughout the duration of your participation with the Judicial Board

• Completion of at least 12 hours of classes at CSU by the start of the fall/spring semester and at least (2) semesters remaining at CSU

• If chosen as a member of the University Judicial Board, you will be required to attend training sessions

• Must be on “Good Standing” with the University, i.e., members should not be on academic or disciplinary probation

• Must be available for training workshop October 15, 2020

**•** Completed application packet

**APPLICATION DEADLINE – MONDAY, SEPTEMBER 21, 2020 by 5:00 PM**

**IN THE OFFICE OF STUDENT CONDUCT & COMMUNITY STANDARDS**

**J. MILLIARD TAWES BUILDING, LOWER LEVEL**

**Directions: Please print or type and follow ALL directions.**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Local Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permanent Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ College or School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GPA (cumulative): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Academic Classification: FR SO JR SR GRAD

Expected Term and Year of Graduation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ # of semesters at CSU \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

List all other colleges and universities attended:

Institution Dates Attended Major Degree/GPA \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

How did you become aware of the University Judicial Board? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list present and former extracurricular activities both on and off campus indicating leadership roles, offices held, involvement with SGA, and honors/awards received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hobbies/ Special interests/ Career aspirations/ professional goals: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Note: All applicants should sign up for an interview time upon returning their completed application to the office of student conduct & community standards. Only applicants meeting all the qualifications listed on the application will be granted an interview. Interviews will be conducted* October 6-8th*. Interviews will last approximately 15-20 minutes. Should you have any questions concerning the application process or the interview process, please call the Office of Student Conduct & Community Standards at (410) 951-3929*.

I certify that all information listed on this application is correct to the best of my knowledge. I also certify that I meet all the qualifications listed on the application. I give staff members in the Office of Student Conduct & Community Standards consent to examine my academic and disciplinary records at all institutions I have attended for the purpose of verifying information offered on this application.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Applicant Date

**FOR OFFICE USE ONLY:**

GPA Verification: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Disciplinary Record Check: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2 semesters remaining: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Number of hours enrolled: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Initials: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University Judicial Board Important Dates:

ALL applications are due back by 5:00pm on September 21st

Judicial Board Case Study

(Please provide responses to ALL three)

1. A student sets a fire in a residence hall bathroom wastebasket then flees the scene. Another student sees the perpetrator fleeing, smells smoke and pulls the fire alarm. The building is evacuated, and the fire department arrives. The Coordinator of conduct suspends the individual for two years, requires that he/she complete a fire safety education class, attend counseling, and pay restitution for damage to the building, before re-admission to Dedmond will be considered. In addition, the student is permanently prohibited from living in the residence halls. The student requests their case be heard by the University Judicial Board.

Do you feel the sanction proposed by the Coordinator is appropriate? Too lenient? Too severe? What factors did you take into consideration? If you agree with the sanction, please explain why. If you disagree with the sanction, explain why and propose sanctions you believe would be more appropriate.

1. You are on the board for a major judicial case and realize while reviewing the case material, that the charged student is the same individual who was belligerent to you at a party last semester. How do you feel about this? What do you do?
2. The facts of a case involving the theft of dozens of Campus computers, are covered by the Baltimore Sun news media. You serve on the board that hears this case and are then approached by reporters, as well as Coppin students (including friends,) staff and faculty who want to know the details of the case and the board’s decision. How do you respond? What do you tell these individuals?