



**COPPIN STATE
UNIVERSITY**

**Division of Student Affairs
Office of International Student Services**

LEAVE FORM

Students who will take a temporary or permanent leave of absence from the University and the United States must complete this form.

Name: _____
(Last/Family Name) (First/Given Name)

Student (CSU) ID Number: _____ Local Phone Number: _____

Expected Graduation Date: _____ Major: _____

Personal Email Address: _____

Address: _____

Immigration Status: ☐ F-1 ☐ Other _____

I am planning to:

☐ Leave the U.S. temporarily on _____ (date) and return to CSU on or about _____ (date) to complete my studies.

☐ Participate in a study abroad program lasting a semester or longer from _____ (date) to _____ (date).

☐ Withdraw permanently from CSU and depart from the United States. State reason _____

PLEASE NOTE:

- If you remain outside of the U.S. for a semester or longer, you will need to re-activate your student file with the University. Visit the Office of the Registrar for a "Readmit" application.
- If you plan to remain outside of the U.S. for five or more months, you will need to renew your F-1 status by obtaining and entering the U.S. on a new I-20. Please make the request to the Office of Admissions. New, original, financial documentation will be required.

I have read and understand the above. I certify that I will contact the Office of International Student Services if there is a change in the above information.

Signature

Date

Please return to: Office of International Student Services, Coppin State University, 2500 W. North Avenue, Baltimore, Maryland 21216-3698. Fax: (410) 951-3934 Phone: (410) 951-3933